

Circulation Rules

Rule #	Libraries Choose Circ Rules for Their Items	Notes & Restrictions
7 Day Rules		
Rule 1	7 days/No Fine/2 renewals/no max	Preferred Rule
Rule 2	7 days/\$1 up to \$10/0 renewals/no max	
Rule 3	7 days/No Fine/2 renewals/5 max	
Rule 4	7 days/\$0.10 up to \$10.00/2 renewals/no max	
Rule 5	7 days/\$0.10 up to \$10.00/2 renewals/5 max	
Rule 6	7 days/\$0.25 up to \$10.00/2 renewals/no max	
Rule 7	7 days/\$0.25 up to \$10.00/2 renewals/5 max	
14 Day Rules		
Rule 8	14 days/No Fine/2 renewals/no max	Preferred Rule
Rule 9	14 days/No Fine/0 renewals/2 max	
Rule 10	14 days/No Fine/2 renewals/5 max	
Rule 11	14 days/\$0.10 up to \$10.00/2 renewals/no max	Preferred Rule
Rule 12	14 days/\$0.10 up to \$10.00/0 renewals/2 max	
Rule 13	14 days/\$0.10 up to \$10.00/2 renewals/5 max	
Rule 14	14 days/\$0.25 up to \$10.00/2 renewals/no max	
Rule 15	14 days/\$1 up to \$10/0 renewals/no max	
Rule 16	14 days/\$5.00 up to \$100.00/0 renewals/1 max	Recommended eReader Rule
28 Day Rules		
Rule 17	28 days/No Fine/0 renewals/no max	Recommended non-fine ILL rule
Rule 18	28 days/No Fine/2 renewals/no max	Preferred Rule
Rule 19	28 days/No Fine/2 renewals/5 max	
Rule 20	28 days/\$0.10 up to \$10.00/2 renewals/no max	Preferred Rule
Rule 21	28 days/\$0.10 up to \$10.00/2 renewals/5 max	
Rule 22	28 days/\$0.25 up to \$10.00/2 renewals/no max	
Rule 23	28 days/\$1.00 up to \$10.00/0 renewals/no max	Recommended ILL fine Rule
1 Day Rules		
Rule 24	1 Day/No Fine/0 renewals/2 max	
Rule 25	1 Day/No Fine/2 renewals/no max	Preferred Rule
Rule 26	1 Day/\$1.00 up to \$10.00/0 renewals/2 max	
Rule 27	1 Days/\$5.00 up to \$100.00/0 renewals/1 max	Recommend for equipment
Hourly Rules		
Rule 28	1 hour/No Fine/0 renewals/1 max	Laptop & Other In-House Only Items
Rule 29	2 hours/No Fine/0 renewals/1 max	Laptop & Other In-House Only Items
Rule 30	3 hours/No Fine/0 renewals/1 max	Laptop & Other In-House Only Items
Noncirculating Items		
Rule 31	Noncirculating - No override	Preferred Rule
Rule 32	Noncirculating - Override checks out for 1 Day/No Fine/0 renewals/no max	
Rule 33	Noncirculating - Override checks out for 7 Days/No Fine/0 renewals/no max	
Rule 34	Noncirculating - Override checks out for 14 days/\$0.10 up to \$10.00/0 renewals/no max	Preferred Rule
Special Rules		
Rule 35	60 Days/No Fine/2 renewals/no max	
Rule 36	1 year/no fine/2 renewals/no max	
Rule 37	UNLIMITED/No Fine/Unl renewals/no max	Restricted & System Use
Rule 38	3 day/\$1 up \$10/0 renewals/no max	RESERVES ONLY
Rules 39-43	End of School Year Rules 1-5 - Dates set annually	SCHOOLS ONLY
Rules 44-47	Academic Rules 1-4 Dates set annually	ACADEMIC LIBRARIES ONLY

Parts of a Circulation Rule:

Loan Period / Fine / Renewals Allowed without Override / Maximum Number allowed for Each Item Type